

Tender Reference: UHS/ENG/TENDER/018/2024

24th July 2024

Tender Expiry Date: 21st August 2024

Description: Renovation of Nurse Accommodation to Physiotherapy Building

Dear Valued Vendors

University Hospital Sharjah. (UHS) Management has decided to invite vendors for a Tender. You, as a vendor are requested to participate in the tender process by submitting your offer to supply one or more of the items described in the attached document.

The Tenderer should comply with the following terms & conditions:

1. The Specification of the proposed scope of services & materials used, should be clear, informative & include Brand, Origin, Unit of measurement, Qty, Duration, and Delivery Period.
2. The price quoted is as mentioned in the technical requirement listed below (RFP document) to UHS.
3. The financial offer should be on your company letterhead containing the authorized signatory and may please be sent to the attention of the Director of Finance and Administration, **University Hospital Sharjah, PO Box 72772, Sharjah in a sealed document.**
4. All deliveries should be made for the ordered quantity in full to our Main Warehouse, located in UHS vicinity or as specified on the Purchase Order/ Contract.
5. As a part of the Tender document, the Vendors are requested to provide their valid Trade License, Name, and Designation of the Managing Director/General Manager/Sr. Manager have the authority to bind their company for the business relationship. Also, is required the authorization letter/Agency certificate confirming that the vendor is legalized to supply the items on behalf of the manufacturer/principal company. As well as the following documents:
 - a) Updated company license/ MOA/ POA for the signatory (if any)
 - b) company profile
 - c) Tax registration certificate
 - d) Full company address
 - e) Any other documents/approval required by the government authorities to supply the same equipment
6. Standard payment terms are 90 days from the date of completion of delivery of all the items ordered or as specifically agreed in writing by the Materials Management Department of UHS
7. Any delays or short supply or non-conformance may result in the termination of Purchase contract and/or imposition of penalty for delayed supplies as per the Purchase Agreement terms and conditions.
8. The proposed items should be evaluated & approved by UHS's technical team before confirmation. Once the agreement is signed off, the supplies will have to correspond to the

same quality, specification, and source as originally agreed and any deviations shall be considered as non-compliance with agreed terms.

9. The brand/manufacturer mentioned should be maintained during the Supply contract period.
10. Any defective products should immediately be replaced with new ones or rectified, as and when notified within a maximum period of one month from the date of notification.
11. UHS will be constantly evaluating the compliance of Contracted Terms and consistency in supplies and progress of work throughout the duration of the project. Should Vendors not meet the requirements of UHS, therefore UHS reserves the right to terminate the contract if the vendor is not able to rectify during the time allotted by UHS's representative. Purchase Contact details (landline, mobile, emails) of the authorized representatives should be mentioned.
12. **Tenders should be submitted in two sealed envelopes and submitted to the Administration Office Finance Department- UHS:**
 - a. **The Technical Specification details (PLEASE DO NOT INDICATE ANY FINANCIAL VALUE IN THIS).** If requested for additional clarifications and details these need to be submitted to **(Administration Office Finance Department- UHS).**
 - i. The technical offer should conform to the Indicative specification as per the attachment.
 - ii. Technical offer (hard copy and soft copy).
 - iii. Reference project where similar work was performed.
 - b. **The Financial Offer** addressed to UHS's Director of Finance and Administration, with **tender reference.**All above documents should be submitted before the tender expiry date, all documents submitted after the expiry date will not be accepted.
13. UHS reserves the right to accept/reject the tenders without assigning any reason thereof.
 - a. The tender will be awarded project-wise as per the Purchase contract.
14. Quality, Price, and sale services are combined parameters for tender evaluation.
15. The Vendor, its employees, its subsidiaries, and everyone who has a direct or indirect relationship with implementing and securing the works and purchases included within the scope of this tender, shall be obligated to inform UHS and disclose in writing any case of conflict of interest or any private interest that has arisen, will arise, or may arise. For any transaction related to the activities of UHS, in accordance with UHS policies.
16. The vendor, its employees, and subsidiaries shall be obligated to maintain confidentiality of any data, drawings, documents, or information related to the tender - written or oral. This includes all dealings, affairs, or secrets related to UHS that they may have come across during the tender process. Vendors shall not be allowed to disclose any information related to the tender through any media outlet without obtaining prior written approval from UHS.
17. The copyright of any documents and materials submitted by UHS within this tender is owned by UHS, and accordingly, these documents and materials may not be copied, in whole or in part, or reproduced, distributed, made available to any third party, or used without obtaining prior written approval from UHS. All documents submitted by the UHS in connection with the request for proposals shall be returned upon request, without any copies being retained by the bidder or any other person.

Request for Proposal

Tender RFP: Renovation of Nurse Accommodation to Physiotherapy Building

University Hospital Sharjah

- **Project Title:** Renovation of Nurse Accommodation to Physiotherapy Building
- **Client:** University Hospital Sharjah
- **Project Location:** [UAE, Sharjah, University City, University Hospital Sharjah]
- **Prepared By:** [Eng. Mohammad AlHalbouni]
- **Date:** [24/07/2024]

1. Introduction

University Hospital Sharjah invites tenders for the renovation of the existing nurse accommodation building to transform it into a facility that meets the standards for physiotherapy services. This project aims to provide a state-of-the-art physiotherapy environment that supports the health and well-being of patients.

2. Project Overview

Project Title: Renovation of Nurse Accommodation to Physiotherapy Building

Location: University Hospital Sharjah

3. Scope of Work

The scope of work includes, but is not limited to, the following:

A. Demolition and Clearance:

- Removal of existing structures, partitions, and finishes that do not meet the new design requirements.
- Safe disposal of all debris and waste materials in compliance with local regulations.

B. Structural Modifications:

- Reconfiguration of spaces to meet physiotherapy standards, including treatment rooms, exercise areas, and consultation rooms.
- Installation of structural reinforcements as needed to accommodate new layouts and equipment.

C. Mechanical, Electrical, and Plumbing (MEP):

- Upgrade of MEP systems to support the new functions, including HVAC, lighting, water supply, and drainage systems.
- Installation of medical-grade electrical outlets and network cabling for equipment and IT systems.

D. Interior Finishes:

- Application of appropriate flooring, wall finishes, and ceiling systems suitable for a healthcare environment, including anti-slip and hygienic surfaces.
- Installation of fixtures and fittings, including handrails, grab bars.

E. Separate Facilities for Male and Female Patients:

- Design and construction of separate areas for male and female patients, including dedicated treatment rooms, waiting areas, and changing facilities.
- The facility should ensure privacy and comfort for both male and female patients.

F. Hydrotherapy Area:

- Installation of a single hydrotherapy unit designed to serve both male and female patients, with appropriate scheduling and privacy measures to ensure comfort and dignity for all patients.

G. Renovation of Open-to-Sky Area:

- Enclosure and renovation of the open-to-sky area to become a functional part of the building, integrating it into the overall layout to enhance space utilization and comfort.

H. First Floor as Staff Offices:

- Renovation and conversion of the first floor to staff offices, including workspaces, meeting rooms, and support facilities.

I. Accessibility and Compliance:

- Ensure the facility complies with all relevant health and safety regulations, including fire safety, accessibility standards (e.g., ramps, elevators), and infection control protocols.

J. Landscaping and External Works:

- Enhancement of external areas, including landscaping, parking, and signage to improve accessibility and aesthetic appeal.

4. Submission Requirements

Bidders must provide the following:

1. Company Profile:

- Background, qualifications, and experience in similar projects.

2. Proposed Approach and Methodology:

- Detailed plan for carrying out the work, including timelines and milestones.

3. Technical Proposal:

- Specifications of materials, equipment, and technologies to be used.

4. **Financial Proposal:**

- Detailed cost breakdown, including materials, labor, equipment, and other expenses.

5. **Compliance and Certifications:**

- Proof of compliance with local regulations, certifications, and licenses required to perform the work.

5. Evaluation Criteria

Tenders will be evaluated based on the following criteria:

1. **Experience and Expertise:** Demonstrated experience in similar projects and expertise in healthcare facility renovations.
2. **Technical Capability:** Quality of proposed materials, equipment, and design solutions.
3. **Financial Proposal:** Cost-effectiveness and transparency of the financial proposal.
4. **Timeline and Project Management:** Feasibility and efficiency of the proposed timeline and project management approach.

Appendix

FEMAL UNIT	
Reception	1
Waiting area	1
GYM (big enough to accommodate the equipment and treatment rooms)	1
Treatments rooms with doors opening to gym facility to accommodate treatment and wash counter	8
Changing room with shower facility (leading to gym)	1
Patient locker-20	1
Staff toilet	3
Patient toilet	2
Assessment rooms	1
Equipment's room	1
Soiled utility toom	1
Clean utility room	1
Sorge room	1
Staff lounge	1
Staff locker -25	1
Prayer room	1
Documentation room	1
Laser room	2

MALE UNIT	
Reception	1
Waiting area	1
GYM (big enough to accommodate the equipment and treatment rooms)	1
Treatments rooms with doors opening to gym facility to accommodate treatment and wash counter	8
Changing room with shower facility (leading to gym)	1
Patient locker-20	1
Staff toilet	3
Patient toilet	2
Assessment rooms	1
Equipment's room	1
Soiled utility toom	1
Clean utility room	1
Sorge room	1
Staff lounge	1
Staff locker -25	1
Prayer room	1
Documentation room	1
Laser room	2

Note:

1. for the concepts and the measurements, sketch and the AutoCAD drawing are attached. for more clarification any bidder can visit the site.
2. Vendor must have a highest level of partnership with the proposed product.
3. Vendors must address all information specified by this RFP.
4. Vendor to clearly specify the structure of Licensing whether it is Annual or Perpetual.
5. It is mandatory for the Vendor to provide item-wise and with sub-total prices in Commercial Proposal.
6. Technical and Financial proposals should be submitted to Director of Finance Office in separated shield envelopes.
7. Partial proposals will not be considered/accepted.
8. It is mandatory for the Vendor to submit End-of-Sale, End-Of-Support, and End-Of-Life for each individual hardware component - Proof documents from the manufacturer to be attached with the proposal. Note: Proposals submitted without these documents will not be considered.
9. Vendor should provide reference sites where each components/module of your proposed solution has been installed. UHS may contact these users to obtain any information on the solution and implementation. Vendors will co-ordinate with the reference sites and arrange the visit on request from UHS if required.
10. Vendor is required to share the manufacturer's vision and road map to look for indicators of an advanced technology strategy (Proof documents need to be provided).
11. Vendor should discuss the final technical proposal with the technical team before submission.