

Tender Reference: UHS/ENG/TENDER/027/2024
Tender Expiry Date: 18th September 2024

11th September 2024

Description: Tender for sale of old Furnitures and Others “As Is”

Dear Valued Vendors

The Hospital Management has decided to invite vendors for a Tender. You, as a vendor are requested to participate in the tender process by submitting your offer for one or more of the items described below:

No.	Description	Qty
1	Door Frame	25
2	Steel Cabinet	11
3	Plastic Frames	8
4	Table	3
5	Writing Boards	10
6	Small Tables	5
7	Steel Cabinets	4
8	Standing Fans	2
9	Sofas	2
10	Mattress	4
11	Side Table (Food)	2
12	Wooden Cabinet	1
13	Chairs	6
14	Quran	2
15	Office File	3
16	Round table	1
17	Metal items	40
18	Donation Box	1
19	Old Carpets	3
20	LED lights	1
21	Oven	4
22	Computer Trolley	3
23	Trolley	1

The Tenderer should comply with the following terms & conditions:

1. All the prices should be presented in UAE Dirham.
2. The price quoted is inclusive of complete dismantling/ removal of equipment/furniture from the hospital premises including regulatory approvals if any.
3. The completion of work shall be completed within 7 days from the awarding of the tender.

4. The financial offer should be on you company letter head containing authorized signatory and may please be sent to the attention of Director of Finance and Administration, **University Hospital Sharjah, PO Box 72772, Sharjah in a sealed document.**
5. As a part of the Tender document, the Vendors are requested to provide their valid Trade License, Name, and Designation of the Managing Director/General Manager/Sr. Manager have the authority to bind their company for the business relationship. Also, is required the authorization letter/Agency certificate confirming that the vendor is legalized to supply the items on behalf of the manufacturer/principal company. As well as the following documents:
 - a) Updated company license/ MOA/ POA for the signatory (if any)
 - b) company profile
 - c) Tax registration certificate
 - d) Full company address
 - e) Any other documents/approval required by the government authorities to supply the same equipment
6. Standard payment is within 7 days in advance by cheque in the name of University Hospital Sharjah, the proposed work schedule to be mutually agreed by parties.
7. Any delays in the completion of work may result in the termination of agreement and a penalty for delayed performance of work as per the discretion of the University Hospital Sharjah.
8. **Tenders should be submitted in sealed envelope and submit to Administration Office Finance Department- UHS:**
 - a. **The Financial Offer** address to Director of Finance and Administration, University Hospital Sharjah with **tender reference** completely indicating the scope of work.
All above document should be submitted before the tender expiry date, all documents submitted after the expiry date will not be accepted.
9. University Hospital Sharjah reserves the right to accept / reject the tenders without assigning any reason thereof.
10. The Vendor, its employees, its subsidiaries, and everyone who has a direct or indirect relationship with implementing and securing the works and purchases included within the scope of this tender, shall be obligated to inform UHS and disclose in writing any case of conflict of interest or any private interest that has arisen, will arise, or may arise. For any transaction related to the activities of UHS, in accordance with UHS policies.
11. The vendor, its employees, and subsidiaries shall be obligated to maintain confidentiality of any data, drawings, documents, or information related to the tender - written or oral. This includes all dealings, affairs, or secrets related to UHS that they may have come across during the tender process. Vendors shall not be allowed to disclose any information related to the tender through any media outlet without obtaining prior written approval from UHS.
12. The copyright of any documents and materials submitted by UHS within this tender is owned by UHS, and accordingly, these documents and materials may not be copied, in whole or in

part, or reproduced, distributed, made available to any third party, or used without obtaining prior written approval from UHS. All documents submitted by the UHS in connection with the request for proposals shall be returned upon request, without any copies being retained by the bidder or any other person.

For University Hospital Sharjah

Materials Department

PHOTOS "AS IS"







